# **Chromebook Troubleshoot**

There are a few things you can do that might clear up issues you are having with your Chromebook. Please try the following, in this order. The 1<sup>st</sup> and 2<sup>nd</sup> steps usually clear up the problem(s) 99% of the time.

## Log Out & Turn Power Off

1. Sign out of the Chromebook by clicking on the bottom righthand corner and selecting **Sign out**.

- 2. Next, completely shut down your Chromebook (do not just shut the cover).
- 3. Turn your Chromebook back on by clicking on the power button found on the side of your Chromebook, next to the USB port.
- 4. Sign-in as usual.

### Chromebook Reset

- First, hold both keys at the same time for 30 seconds The refresh key just above the 4 key (see image) and the power button (on the side of Chromebook).
- 2. Wait 30 seconds and power Chromebook back up and sign in as usual.

#### Cache & Browsing History, Cache, and Cookies

1. Open Google Chrome browser. Click on the **three dots** found the top right-hand corner (see image).











- 2. Select **Settings** from the drop-down window.
- 3. Type the word **Clear** in the search box and choose **Clear Browsing Data**.
- 4. Change the default time range to **All time** and click **Clear Data**.



5. Close out all browsers and relaunch a *new* Google Chrome Browser.

#### **Remove Accounts and Re-Add User**

- 1. On the login screen, where users are asked to type in their password. Click on the drop-down arrow.
- 2. Next, click Remove account. Do not worry, you won't lose anything it is just telling the Chromebook to forget who you are until you sign in your account again.
- 3. To add your account back on the Chromebook select Add Person (bottom left-hand corner) and login as usual using the student's regular sign-in (Student ID and Password).





#### **Google Chrome Update**

- 1. If the three dots, usually found in the top right-hand corner are missing and you see an alert icon (see image) then click on the alert icon.
- 2. Click on Update Google Chrome.
- 3. Click on the Relaunch Button to update Google Chrome.

Relaunch Chrome		
A new update for Chrome is available and you relaunch.	will be applied a	as soon as
	Relaunch	Not now



# If none of this works, please contact your school's IT support person.